

## **List of Documents required for online submission of claim for subsidy**

### **1. Registration documents - category wise**

#### **I. Individual Farmer**

- Land holding Certificate (mandatory)
- Aadhaar Card (mandatory)

#### **II. Group of farmers**

- Aadhaar Card of each farmer(mandatory)
- Land holding certificate of each farmers(mandatory)

#### **III. FPO/FPC**

- Certificate of incorporation/ Registration (mandatory)
- GST registration certificate (mandatory)

#### **IV. State Marketing/Co-operative Federation**

- Certificate of incorporation/ Registration (mandatory)
- GST registration certificate (mandatory)

#### **V. Retailer**

- FSSAI Licence (mandatory)
- GST registration certificate (mandatory)
- Latest Annual return showing turnover from Agri-business (mandatory)

#### **VI. Licensed Commission Agent**

- Licence by appropriate authority (mandatory)

#### **VII. Food processor**

- FSSAI Licence (mandatory)
- GST registration certificate (mandatory)
- Latest Annual return showing turnover from Agri-business (mandatory)

#### **VIII. Exporter**

- IEC Certificate (mandatory)
- APEDA Registration Certificate (mandatory)
- Latest Annual return showing turnover from Agri-business (mandatory)

#### **IX. Co-operative Society**

- Certificate of incorporation/ Registration (mandatory)
- GST registration certificate (mandatory)

### **2. Documents required for online submission of claim for subsidy - common for all categories**

#### **X. Transport**

##### **➤ By Road**

- Origin Weighbridge receipt (mandatory)
- Origin geotag photographs (mandatory)
- Permit

- Destination weighbridge receipt (mandatory)
- Destination geotag photographs (mandatory)
- Toll plaza receipts
- Bank statement (mandatory)
- Transport invoice/challan/bilti (mandatory)
- E-way bill
- RC
- By Railway
  - Bank statement (mandatory)
  - Railway receipt (mandatory)
- By Air
  - Bank statement (mandatory)
  - Air cargo receipt (mandatory)

#### XI. Storage

- Storage invoice (mandatory)
- Weighbridge receipt (mandatory)
- Geotag photographs (mandatory)
- Rent/ lease agreement
- Bank Statement (mandatory)

#### XII. Sourcing of crops

- From FPO/FPC
  - Registration certificate (mandatory)
  - Weighbridge receipt (mandatory)
  - Invoice showing quantity & rate (mandatory)
  - Bank statement (mandatory)
- From Co-operative society
  - Registration certificate (mandatory)
  - Weighbridge receipt (mandatory)
  - Invoice showing quantity & rate (mandatory)
  - Bank statement (mandatory)
- From individual farmers
  - Weighbridge receipt (mandatory)
  - Invoice showing quantity & rate (mandatory)
  - Bank statement (mandatory)
  - Aadhaar Card
- From Licensed Commission Agent
  - License certificate (mandatory)
  - Weighbridge receipt (mandatory)
  - Invoice showing quantity & rate (mandatory)
  - Bank statement (mandatory)
- From Group of Farmers
  - Weighbridge receipt (mandatory)
  - Invoice showing quantity & rate (mandatory)

- Bank Statements (mandatory)
- XIII. Sale/Disposal of crops**
- Storage
    - Details only
  - Sale
    - Invoice showing quantity & rate (mandatory)
    - Bank statement
  - Transfer
    - ✓ For Processing plant
      - Internal transfer documents (mandatory)
      - Licence No. (mandatory)
    - ✓ For retail outlet
      - Internal transfer documents (mandatory)
      - License no. (mandatory)
  - Export
    - On board bill of landing(mandatory)
    - Proof of landing(mandatory)
    - Shipping/ Airway bill(mandatory)
    - Commercial invoice (mandatory)
    - Bank statement (mandatory)
- XIV. Details of subsidy taken on these transactions under any other scheme of central/state govt.**
- ✓ If yes
    - Sanction order
    - Scheme guidelines
- XV. Bank details**
- Bank documents

**Note:- For more details, please refer the application template of concerned applicant category available on Ministry's website.**